

**Part Time Position:****Associate Director/Minister of Music, Worship & Arts**Job Description:

The purpose of the Associate Director/Minister of Music, Worship & Arts is to ensure all aspects of worship services are fully executed. This position will have oversight and responsibility of all part time musician staff, praise team, choirs, liturgical dance/mime ministries, media ministry, and audio/sound technicians. Additionally, this person will recruit, lead, and develop the oversighted teams in their skills and spiritual growth, while collaborating with the Pastor and Leadership Team to craft spirit led and diverse worship experiences for a multi-generational congregation.

Qualifications:

- Display evidence of sincere commitment to Christ and a dedication to the advancement of the kingdom of God.
- Committed to the mission, five-star criteria and goals of the Cedar Street Baptist Church.
- Has a deep Biblical understanding of worship, a sincere conviction and evident confirmation of God's call to this ministry.
- Has the ability to plan, delegate, lead and communicate with all areas of oversight while working with a diverse and multi-generational congregation.
- Has a servant's heart, a teachable spirit and able to quickly execute ministry opportunities, both planned and spontaneous.
- Able to maintain confidentiality with sensitive information received in the performance of duties.
- Can lead and create an environment that facilitates worship.

Duties:

- Manage all aspects of music, worship, and arts for all worship experiences.
- Teach, oversee, and manage part time musician staff, praise team, adult choirs, youth choirs and children's choirs
- Work with the Pastor and various leaders and committees for special events
- Oversee all aspects of audio media, radio, and television media press production for the church
- Oversee the liturgical arts ministries (dance and mime)
- Train individuals in areas of media and broadcast performances and production
- Review and provide guidance for final approval of weekly broadcast, podcasts, announcements, and all commercials
- Plan musical events and cantatas throughout the liturgical calendar
- Plan monthly schedule for music/media units (rehearsals, rotation, selections, etc.)
- Devise and disseminate worship plan for all worship experiences

Part-Time position: (15-20 hours per week)

Salary Range: \$35k - \$45k (commensurate of experience and education)

Please submit resume via mail by Friday, September 23, 2022

Cedar Street Baptist Church

Attention: Deacon Eric Taylor

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Richmond, Virginia 23223